

Governing Board of Trustees
AGENDA
Tuesday, February 18, 2014, 4:30 PM

Ledyard Hakes ♦ Brenda Kracht ♦ Dawn Ovrom ♦ Bruce Shepherd ♦ Maria Simon
Student Board Representative: Keelin Shaughnessy
Superintendent/Secretary: Dr. Jeffrey Felix Recording Secretary: Maria Johnson

Times Indicated are Anticipated and Serve as Guidelines for Discussion

- 1.0 CALL TO ORDER4:30**
- 1.1 Call to Order
- 2.0 OPEN SESSION.....4:30**
- 2.1 Pledge to the American Flag
- 2.2 Approval of the Agenda: Any changes for either the full agenda or the consent calendar must be made at this time
- 2.3 Student Recognition
- Pat Donahue, Chairman of the Letters Committee, Tom Bauer, President of the Military Officer’s Association of America (MOAA) and Major General Butcher, will present the Award Winners of the (MOAA) Letters to the Troops Writing Contest:
 - Middle School - Olivia Blore and Caroline Massie
 - Village Elementary - Katia Marusich and Esther Nahmad
 - Silver Strand Elementary - Lila Marinics and Hudson Marovich
 - Sacred Heart - Elizabeth Roberts and Natalya Gomez
 - Christ Church - Lillian Grimes and Enya MacGabann
- 2.4 Shareholder Reports
- 2.5 Comments from Board Members
- 3.0 COMMENTS FROM THE AUDIENCE (Agenda and Non–agenda items)5:00**

Anyone wishing to address the Board on agenda, non–agenda, and/or Closed Session items may do so. Individual speakers will be limited to three minutes. Total public input on any one subject will be limited to twenty minutes, and may be extended at the discretion of the Board President. Comments on an agenda item will be taken when the agenda item is discussed by the Board. Comments on non–agenda items will be held before the Consent Motion if there are three yellow cards or less per topic. If there are more than three yellow cards per topic then the comments from the audience will be held until the end of the agenda.

4.0 APPROVAL OF CONSOLIDATED MOTION FOR CONSENT CALENDAR..... 5:10

The purpose of the consolidated motion is to expedite action on routine agenda items. All agenda items, which are not held for discussion at the request of a member of the Board, will be approved as written as part of the consolidated motion. Items designated or held for discussion will be acted upon individually. Any member of the audience who wishes to speak to an agenda item should **complete a yellow card** and present it to the Recording Secretary **before the agenda is approved.**

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4.6 Approve Classified Personnel Register 13

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4.9 Award Bid to the Coronado Unified School District for E-Rate RFP #2014-01 “Website Hosting of a District Wide Learning Management System” 17

4.10 Adopt Resolution Regarding Elimination of Classified Positions: Print Shop Technician (1) District; Computer Technician (1) District; Campus Assistant (1) Coronado Middle; Corresponding Layoff of Classified Employees..... 18

4.11 Review, Accept, and Adopt the San Diego Taxpayers Association’s Independent Citizens’ Oversight Committee Best Practices and School Construction and Professional Services Procurement Best Practices as Operating Principals.....21

4.12 Approve Resolution to Establish an Ongoing Relationship between Coronado Unified School District and the Coronado Historical Association Regarding Social Studies Curriculum for Third Grade Students 22

5.0 REPORTS..... 5:20

5.1 Learning and Instruction Department Report (written)24

- Title III Improvement
- California Assessment of Student Performance and Progress Update

5.2 Superintendent’s Report to the Governing Board on the Fiscal Crisis Facing the District and the Decisions Necessary to Avoid a Financial Downfall (written)..... 28

5.3 Fiscal Crisis and Management Assistance Team (FCMAT) Final Report on Special Education (30 minutes).....40

5.4 Business Services Department Report (written)41

6.0 ACTION ITEM	6:35
6.1 Nominate 2014 California School Boards Association (CSBA) Delegate Assembly Representatives (10 minutes)	42
6.2 Adopt the Resolution of the Governing Board of the Coronado Unified School District Ordering an Election, and Establishing Specifications of the Election Order (40 minutes)	44
7.0 PROPOSALS/FIRST READING	7:30
7.1 Adopt Revisions to Board Policies, Board Bylaws, Administrative Regulations, and/or Exhibits – First Reading (5 minutes)	58
8.0 ORGANIZATIONAL BUSINESS	7:35
8.1 Proposed List of Agenda Items for Future Board Meetings	
8.2 Upcoming Meetings:	
• Regular Board Meeting, Tuesday, March 4, 2014, 4:30 PM, District Office	
• Special Board Meeting, Thursday, March 6, 2014, 5:00 PM, District Office, Budget Study Meeting	
• Special Board Meeting, Wednesday, April 9, 2014, 5:00 PM, District Office, Budget Study Meeting	
• Regular Board Meeting, Thursday, April 17, 2014, 4:30 PM, District Office	
9.0 ADJOURN	7:40 (approximately)

<p>Individuals who require special accommodation (American Sign Language Interpreter, accessible seating, documentation in accessible formats, etc.) should contact the Superintendent or designee at least two days before the meeting date. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 201 Sixth Street, Coronado, CA 92118, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Maria Johnson, Executive Assistant to the Superintendent/Board, at (619) 522-8900, ext. 1025.</p>
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AGENDA – February 18, 2014

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

DISTRICT ORGANIZATION AND BOARD OPERATION

4.1 Approve the Special Meeting Minutes of January 7, 2014, and Regular Meeting Minutes of January 23, 2014 (Action)

Background Information:

Presented for Board Approval:

- January 7, 2014, special meeting minutes
- January 23, 2014, regular meeting minutes

Superintendent's Recommendation:

JPF

That the Board approve the attached minutes with any necessary modifications.

Moved by _____ Seconded by _____

Ayes _____ Noes _____ Absent _____ Student _____

CORONADO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES

SPECIAL BOARD MEETING

Budget Study Committee Meeting

UNADOPTED MINUTES

January 7, 2014

Ledyard Hakes ♦ Brenda Kracht ♦ Dawn Ovrom ♦ Bruce Shepherd ♦ Maria Simon

Student Board Representative: Keelin Shaughnessy

Superintendent/Secretary: Jeffrey P. Felix ♦ Recording Secretary: Maria Johnson

Order of Business

1.0 CALL TO ORDER

President Dawn Ovrom called the meeting to order at 5:01 PM at Village Elementary School in Village Hall, 600 6th Street, Coronado, CA.

Roll Call

The following Board members were present: Brenda Kracht, Dawn Ovrom, Maria Simon, Ledge Hakes and Bruce Shepherd. Also present were Jeffrey Felix, Superintendent; Keith Butler and Richard Erhard, Assistant Superintendents. Student Board Representative Keelin Shaughnessy was absent.

2.0 OPEN SESSION

2.1 Pledge of Allegiance

2.2 **Approve the Agenda**

#39

Motion: Hakes Second: Simon Vote: 4-0. Member Shepherd arrived after the vote was taken.

3.0 COMMENTS FROM AUDIENCE NON-AGENDA ITEMS

None

4.0 BUDGET STUDY COMMITTEE MEETING

4.1 **2013-14 Governor's Proposed Budget**

Assistant Superintendent Keith Butler presented preliminary information about the Governor's 2014-2015 proposed budget and answered questions.

5.0 ORGANIZATIONAL BUSINESS

5.1 Future Agenda Items/Board Member Comments

5.2 Regular Board Meeting, January 23, 2014, 4:30 PM, District Office Board Room

Special Board Meeting, February 6, 2014, at 4:30 PM. The Board will conduct a special financial workshop to discuss the Superintendent's recommendation for a local ballot measure

Regular Board Meeting, **Tuesday**, February 18, 2014, at 4:30 PM

Regular Board Meeting, **Tuesday**, March 4, 2014, at 4:30 PM

6.0 ADJOURNED

The meeting was adjourned at 6:24 PM

Approved:

Jeffrey Felix, Ed. D.
Secretary to the Board of Education

CORONADO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
UNADOPTED MINUTES
January 23, 2014, at 3:30 PM

Ledyard Hakes ♦ Brenda Kracht ♦ Dawn Ovrom ♦ Bruce Shepherd ♦ Maria Simon
Student Board Representative: Keelin Shaughnessy
Superintendent/Secretary: Jeffrey Felix ♦ Recording Secretary: Maria Johnson

Order of Business

1.0 CALL TO ORDER

President Ovrom called the meeting to order at 3:34 PM at Coronado Unified School District, 201 Sixth Street, Coronado, CA.

Roll Call

The following Board Members were present: Dawn Ovrom, Brenda Kracht, Maria Simon and Ledyard Hakes. Member Shepherd arrived at 4:37 PM. Also present were Jeffrey Felix, Superintendent, Keith Butler and Richard Erhard, Assistant Superintendents. Student Board Representative Keelin Shaughnessy was absent; Jasmine Schmied was present on her behalf.

2.0 ADJOURN TO CLOSED SESSION

The Board adjourned to Closed Session at 3:34 PM

2.1 Level IV Employee Grievance Hearing

2.2 Superintendent' Public Employee Performance: Evaluation of Superintendent Dr. Felix, Government Code 54957 and Board Policy 2140

3.0 RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 4:37 PM

3.1 **Pledge of Allegiance**

3.2 **Approve the Agenda** **#40**
Agenda Item 5.6, Classified Personnel Register, was amended to read: Retirement of Donna Dente, effective December 31, 2013.

Motion: Hakes Second: Kracht Vote: 4-0. Member Shepherd arrived after the vote was taken.

3.3 **Village and Silver Strand Elementary Schools' Student Report**

Paloma Ronis Von Helms from Village Elementary and Kento Kitabayashi from Silver Strand Elementary updated the Board on their school's activities.

3.4 **Student Recognition**

Mission Federal Credit Union 2013-14 All-Academic Team and Cymer Scholar Awards were given to certain students who participated in Football, Boys' Water Polo, and Girls' Cross Country Teams by Jim Esterbrooks from CIF and Angie Lozano from Mission Federal Credit Union

3.5 **Shareholder Report**

➤ Andrea Webster updated the Board on the Open Campus Forum that SAFE hosted and their upcoming activities.

➤ Rich Brady updated the Board on upcoming CoSA activities

- Patty Cowan, Executive Director of CSF, and Lauren Fernandez, Director of Development for CSF, addressed the Board on the upcoming Telethon which will be held on March 13th

3.6 Superintendent's 2014 State of the District Address

The Superintendent reported on the following: Successes from the 2012-13 school year, an official announcement of the financial failure due to loss of revenue, drastic expense reductions necessary for the 14-15 fiscal year, and a recommendation for a local ballot measure to be placed on the June 3, 2014, Gubernatorial Primary Election. Board Members directed Dr. Felix to continue to pursue ways to increase revenue through a tax initiative.

2.7 Comments from Board Members

None at this time

4.0 COMMENTS FROM THE AUDIENCE

Sue Melnick and John Bonnet addressed the Board regarding the District's financial issues.

5.0 APPROVAL OF CONSENT AGENDA

#41

Motion: Kracht Second: Simon Vote: 5-0

- 5.1 Approve the Regular Meeting Minutes and Special Meeting Minutes of December 3, December 12 (Strategic Planning), December 12, (Organizational) and December 19, 2013
- 5.2 Approve/Ratify Purchase Orders
- 5.3 Approve/Ratify Contracts for Services
- 5.4 Accept Uniform Complaint Quarterly Report
- 5.5 Approve Certificated Personnel Register
- 5.6 Approve Classified Personnel Register
- 5.7 Approve the Assignment of Teachers According to Education Code Sections 44258.3 and 44258.7 (c) & (d) and Board Policy 4113
- 5.8 Adopt Resolution Regarding Release and/or Non-reelection of Employment of Temporary Certificated Employees
- 5.9 Adopt Resolution Regarding Elimination of Classified Positions: Instructional Assistant (1) Coronado High School; and Instructional Health Care Assistants (2) Village Elementary School and Coronado Middle School; Corresponding Layoff of Classified Employees
- 5.10 Approve a Temporary Separate ASB Account to Process Donations

6.0 ACTION ITEM

6.1 Review & Accept Audit Report for Fiscal Year Ending June 30, 2013

#42

Heather Daud, Principal with Christy White Associates gave an overview of the audit that was conducted and was available to answer questions from the Board.

Motion: Simon Second: Shepherd Vote: 5-0

7.0 REPORTS (See Agenda for Written Reports)

7.1 Preschool and Child Care Services Report Which Included an Announcement of the Opening of a Second Classroom for Crown Preschool

- 7.2 **Discussion of the Open Campus Policy BP 5112.5**
Board Members and the Superintendent thanked Andrea Webster, Executive Director of SAFE, for her professionalism in hosting and facilitating the January 14, 2014, community discussion on the Open Campus Policy at Coronado High School. The policy will stay as written but the Board asked the Superintendent and the High School Principal to continue to monitor those issues that came to the forefront during the Forum that related to safety and liability.
- 7.3 **Learning and Instruction Department Report.**
Village Principal Whitney DeSantis and Silver Strand Principal Bill Cass presented their annual school updates to the Board and were available to answer questions.
- 7.4 **Business Services Department Report**
- 8.0 ORGANIZATIONAL BUSINESS**
- 8.1 **Proposed List of Agenda Items for Future Board Meetings**
By consensus, Board Members changed the date of the February 20, 2014, Regular Board Meeting to Tuesday, February 18, 2014. The meeting will remain at the same time, 4:30 PM
- 8.2 **Comments from Board Members**
- 8.3 **Upcoming Governing Board Meetings**
- February 6, 2014, Special Board Meeting, 4:30 PM at District Office Board Room
 - February 18, 2014, Regular Board Meeting, 4:30 PM at District Office Board Room
 - March 4, 2014, Regular Board Meeting, 4:30 PM at District Office Board Room
- 9.0 **RECONVENE TO CLOSED SESSION**
The meeting was reconvened to Closed Session at 7:00 PM
- 10.0 **RECONVENE TO OPEN SESSION**
The Meeting reconvened to Open Session at 9:15 PM.
- 11.0 Adjourned at 9:15 PM

Approved:

Jeffrey Felix, Ed. D.
Secretary to the Board of Education

AGENDA – February 18, 2014

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

DISTRICT ORGANIZATION AND BOARD OPERATION

4.2 Accept Donation to the Coronado Unified School District (Action)

The following described donations to the Coronado Unified School District have been approved for acceptance.

Report:

- Surf’s Up Studios donated the following equipment to the Coronado School of the Arts Digital Media Conservatory:
 - Two portable standing lights for video/photo production including stands, lights and extra bulbs
 - Two portable standing lights with diffusion umbrellas for video/photo production including stands, lights, extra bulbs and umbrellas
 - One portable 9-foot wide background stand with 3 different cloth backgrounds: White, Black and Green Screen
 - One microphone stand
 - Two steady-cam hand-held camera devices
 - One rolling equipment duffel bag for transportation of lights, stands and other gear

Financial Impact:

Positive financial impact to the District and support for our students.

The District is grateful for the above donations.

Superintendent’s Recommendation:

JPF

That the Board approve and accept with gratitude the donations as listed.

Motion by _____ Seconded by _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

AGENDA – February 18, 2014

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

BUSINESS & FISCAL MANAGEMENT

4.3 Approve/Ratify Purchase Orders (Action)

Background Information:

A list of all purchase orders has been submitted to the Governing Board per Education Code 39657. Warrants then represent invoiced payments against purchase orders previously approved.

Report:

Separate cover

Financial Impact:

Purchase Orders	December 1 through December 31, 2013	\$317,040.37
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JPF

Superintendent's Recommendation:

That the Board approve/ratify the purchase orders.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

AGENDA – February 18, 2014

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

BUSINESS & FISCAL MANAGEMENT

4.4 Approve Out-of-State Conference (Action)

Background Information:

Board Policy 3350 requires that out-of-state travel be approved. Board Policy further establishes that the Governing Board shall authorize payment for actual and necessary expenses, incurred by any employee performing authorized services for the District.

In addition, the Board of Trustees has authority, under Education Code Sections 35044, 35172, and 44032, to reimburse employees for necessary travel expenses.

Report:

The following employee will be attending an out-of-state conference:

Assistant Superintendent Keith Butler will be attending the NAFIS (National Association of Federally Impacted Schools) Conference in Washington D. C. from March 16 to March 18, 2014.

Financial Impact:

The cost of this trip is approximately \$2,900 and is supported through Impact Aid Funding.

JPF

Superintendent's Recommendation:

That the Board approve the out-of-state travel for the above employee, and that the Board approve the actual and necessary expenses, including travel that will be incurred.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – February 18, 2014

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

PERSONNEL

4.5 Approve Certificated Personnel Register (Action)

APPROVE LEAVE OF ABSENCE

Name	Position	Reason	Effective Date
Bayless, Smoky	Teacher Coronado High School	Personal	7/01/14-7/01/15

JPF

Superintendent's Recommendation:

That the Board approve the Certificated Personnel Register.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – February 18, 2014

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

PERSONNEL

4.6 Approve Classified Personnel Register (Action)

APPROVE EMPLOYMENT

Name	Position	Salary	Effective Date
Hall, Susan	Licensed Health Tech.II District	Range 10, Step 9	1/10/14-6/06/14
Massey, Gail	Variable Term Waiver Biotechnology Medical Biology	N/A	8/14/13-6/06/14

APPROVE RESIGNATION

Name	Position	Reason	Effective Date
Roy, Staci	Accounting Clerk Food Service	Personal	1/06/14
Smith, Sara	Dive Coach CHS	Personal	1/22/14
Uribe, Maria Angeles	Food Service Work. III Lead-CHS	Personal	2/17/14

APPROVE RETIREMENT

Name	Position	Reason	Effective Date
Sanchez, Jesus	Custodian Village Elementary	Personal	5/01/14

JPF

Superintendent’s Recommendation:

Subject to passage of a pre-placement physical and all pre-placement processing on all new hires, the Superintendent recommends Board approval of the Classified Personnel Register.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – February 18, 2014

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

BUSINESS AND FISCAL MANAGEMENT

4.7 Approve/Ratify Contracts for Services (Action)

Background Information:

Board Policy 3312 states “The Superintendent or designee may enter into contracts on behalf of the District. All contracts must be approved or ratified by the Governing Board. No contract made under this delegation of power shall be valid until the Board approves or ratifies the contract.”

Report:

The following contracts need the approval/ratification of the Governing Board:

Name	Description	Dates	Amount	Source of Funds
Alex Washington	Referee Services for Adult Ed Men’s Basketball League	2/01/14-6/30/14	\$2,100	General Fund
Beth Connelly	Costume and Wig Design	1/06/14-5/03/14	\$4,750	CoSA
Chad Dellinger	Set Design	1/06/14-5/03/14	\$1,000	CoSA
Government Financial Strategies Inc.	General Obligation Bond Financing Plan	1/15/14-1/31/14	NTE \$5,000	Special Reserve for Capital Outlay
Haiku Learning	Website Hosting of a District Wide Learning Management System	7/01/14-6/30/15	\$8,452.66 Assuming E-Rate application is approved	General Fund
Julio Velazquez	Dance Coach	1/08/14-5/31/14	\$1,000	CoSA
Nancy Boskin	Dance Coach	1/06/14-5/31/14	\$2,400	CoSA
Patricia Arteaga	Student A	11/01/13-6/30/14	\$1,800	Special Ed
Provo Canyon School	Non Public School Master Contract	7/01/13-6/30/14	Per Fee Schedule	Special Ed
Provo Canyon School	Student B	7/01/13-6/30/14	\$118,840	Special Ed

Rady Children's Hospital - San Diego	Mandated Screening for Vision and Hearing	1/13/14-6/30/14	Per Fee Schedule	General Fund
Registrar Systems	Hosting Services	2/24/14-2/24/15	\$9,400	General Fund
San Diego Center for Vision	Student C	12/06/13-6/30/14	\$1,488	Special Ed
Stradling Yocca Carlson & Rauth	Bond Counsel Services	2/01/14-6/30/15	\$0 if Bond Election Fails; \$80,000 if Bonds are Issued 2014-15	From G.O. Bond Proceeds
My PT	Student D	8/22/13-3/21/14	\$3,500	Special Ed
San Diego County Office of Ed.	Digital Content and Librarian Record Services	1/01/14-1/01/15	\$19,870.50	General Fund

Financial Impact:

The contracts listed above are included in the 2013-14 budget.

JPF

Superintendent's Recommendation:

That the Board approve/ratify the contracts for services.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

AGENDA – February 18, 2014

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

BUSINESS AND FISCAL MANAGEMENT

4.8 Accept the Final Version of the Long Range Facilities Maintenance Management Plan (Action)

Background Information:

On June 20, 2013 the Governing Board of the Coronado Unified School District awarded a contract for services to Eric Hall and Associates for the preparation of a Long Range Facilities Master Plan. The final version of that report is provided under separate cover, for Governing Board acceptance.

Report:

The final report is provided under separate cover.

Financial Impact:

There is no impact to the general fund due to the acceptance of the final version.

Superintendent's Recommendation:

JPF

That the Board accept the final version of the Long Range Facilities Maintenance Management Plan.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

AGENDA – February 18, 2014

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

BUSINESS & FISCAL MANAGEMENT

4.9 Award Bid to the Coronado Unified School District for E-Rate RFP #2014-01 “Website Hosting of a District Wide Learning Management System” (Action)

Background Information:

The District is currently under an expiring (6/30/2014) contract for a web-based Learning Management System from Haiku Learning. A portion of this product (up to 79%) is eligible for Federal E-Rate program funds for the web-hosting component of the product.

A technology E-Rate RFP notice was posted on the USAC website at www.usac.org/sl in the form of a USAC Form 470 #478590001146152 on December 18, 2013, to seek a new contract for web-hosting services. The Form 470 was posted for the required 28-day advertisement period as established by the E-Rate program. This process was a Competitive Negotiation process in accordance with Public Contract Code 20118.2. The RFP requirements were made available to bidders online at the CUSD website at <http://coronadousd.net/departments/business-services/erate/>.

Six proposals were received, reviewed, and evaluated for conformity and responsiveness to the RFP Requirements. Four companies were selected and reviewed by committee. The screening committee recommends Haiku Learning, our current provider, be selected as our current web-hosting provider. The resultant contract is a one year contract (7/01/2014 – 6/30/2015) with the option to extend the contract for up to four (4) additional one year periods at the option of the District.

Financial Impact:

The cost for the software license, web-hosting fees, installation and support is \$16,983.45/year. Approximately 79% of the product cost is eligible for E-Rate discounts or \$13,416.92 per year. The District then gets an additional 42% percent E-Rate discount applied to the eligible services (\$5,635.11). The estimated net impact to the District, assuming our E-Rate application is fully funded, is \$8,452.66.

JPF

Superintendent’s Recommendation:

That the Board award the bid for the RFP #2014-01 to Coronado Unified School District for Web Hosting of a “District Wide Learning Management System” to Haiku Learning and authorize Administration to sign all documents.

Moved by _____ Seconded by _____

Ayes _____ Noes _____ Absent _____ Student _____

AGENDA – February 18, 2014

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

PERSONNEL

4.10 Adopt Resolution Regarding Elimination of Classified Positions: Print Shop Technician (1) District; Computer Technician (1) District; Campus Assistant (1) Coronado Middle; Corresponding Layoff of Classified Employees (Action)

Background Information:

The Governing Board has determined due to lack of work that the elimination of services provided in three classified employee positions and based upon such elimination of services, classified employees will be subject to layoff for lack of work and/or lack of funds within the meaning of Education Code section 45308.

Proposal:

The following classified positions and elimination of services referred to herein is as follows:

Print Shop Technician (1) District	8 hours per day/12 month
Computer Technician (1) District	19.5 hours per week/12 month
Campus Assistant (1) Coronado Middle	10 hours per week/10 month

Financial Impact:

None for this Resolution

JPF

Superintendent's Recommendation:

That the Board adopt Resolution #14-02-02, regarding elimination of classified positions: Print Shop Technician (1) District Office; Computer Technician (1) District Office; Campus Assistant (1) Coronado Middle; Corresponding Layoff of Classified Employees.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

CORONADO UNIFIED SCHOOL DISTRICT

RESOLUTION REGARDING THE ELIMINATION OF CLASSIFIED POSITIONS: PRINT SHOP TECHNICIAN (1) DISTRICT; COMPUTER TECHNICIAN (1) DISTRICT; CAMPUS ASSISTANT (1) CORONADO MIDDLE SCHOOL; CORRESPONDING LAYOFF OF CLASSIFIED EMPLOYEES

RESOLUTION #14-02-02

On a motion of Member _____, seconded by Member _____, the following Resolution is adopted:

WHEREAS, the Governing Board of Education of the Coronado Unified School District has determined in evaluating anticipated income and expenditures for the 2013-2014 school year that the best interests of this District would be served by the elimination of services being provided in certain classified employee positions and based upon such elimination of services, classified employees will be subject to layoff for lack of work and/or lack of funds within the meaning of Education Code section 45308;

WHEREAS, the classified positions and elimination of services referred to herein is as follows:

POSITION

ELIMINATION

Print Shop Technician (1) District

8 hours per day/12 month

Computer Technician (1) District

19.5 hours per week/12 month

Campus Assistant (1) Coronado Middle

10 hours per week/10 month

NOW, THEREFORE, IT IS RESOLVED AND ORDERED BY THE BOARD OF EDUCATION AS FOLLOWS:

1. The above recitals are true and correct;
2. The services being performed in the classified positions set forth hereinabove shall be eliminated and as a result of said action, affected classified employees shall be laid off due to lack of work and/or lack of funds;
3. Said elimination of classified positions shall become effective on a date not earlier than 45 days after written notice is given to affected employees; and
4. The Superintendent or his designee is directed to give notice of layoff to the affected classified employees (considering displacement or bumping rights), as required by the Education Code including sections 45298 and 45308, where applicable.

IN WITNESS of the adoption of the foregoing Resolution, we, the members present and voting thereon, have hereunto set our hands this 18th day of February, 2014, at Coronado, County of San Diego, California.

GOVERNING BOARD OF THE
CORONADO UNIFIED SCHOOL DISTRICT

Approval:

Dissenting:

Abstaining:

Absent:

I, Jeffrey Felix, Superintendent and Secretary to the Governing Board of Education of the Coronado Unified School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly adopted by said Board at a regular meeting thereof, at the place and by the vote above stated, which Resolution is on file and of record in the office of said Board.

DATE: February 18, 2014

Jeffrey Felix, Ed.D.

AGENDA – February 18, 2014

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

DISTRICT ORGANIZATION AND BOARD OPERATION

4.11 Review, Accept, and Adopt the San Diego Taxpayers Association’s Independent Citizens’ Oversight Committee Best Practices and School Construction and Professional Services Procurement Best Practices as Operating Principals (Action)

Background Information:

The San Diego County Taxpayers Association (SDTCA) is a non-profit, non-partisan organization, dedicated to promoting accountable, cost-effective and efficient government and opposing unnecessary taxes and fees. As such, they have taken a leading role in reviewing general obligation bond ballot language to gauge the efficiency and efficacy of bond proposals. If the Coronado Unified School District Governing Board chooses to put a bond initiative before voters, a positive ballot endorsement by SDCTA would significantly enhance public perception of that initiative. In order to obtain a positive endorsement, SDCTA recommends that certain policies are adopted by the Governing Board. While adopting these policies does not guarantee a positive endorsement, it is difficult to obtain a positive endorsement without adopting the attached policies.

Proposal:

San Diego Taxpayers Association is requesting to have the Superintendent and Governing Board review, accept, and adopt the San Diego Taxpayers Association’s Independent Citizens’ Oversight Committee Best Practices and School Construction and Professional Services Procurement Best Practices as operating principals (both provided under separate cover). This action is strongly suggested if the Governing Board wishes to obtain the endorsement of the San Diego Taxpayers Association.

JPF

Superintendent’s Recommendation:

That the Board review, accept, and adopt the San Diego Taxpayers Association’s Independent Citizens’ Oversight Committee Best Practices and School Construction and Professional Services Procurement Best Practices as Operating Principals.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – February 18, 2014

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

4.12 Approve Resolution to Establish an Ongoing Relationship between Coronado Unified School District and the Coronado Historical Association Regarding Social Studies Curriculum for Third Grade Students (Action)

Background Information:

The Coronado Historical Association for many years has offered on-site and school-based social studies curricula for third grade students meeting social studies standards relating to local history. CUSD students at both Silver Strand and Village Elementary Schools have benefitted from these programs for many years.

Report:

Recently, the Coronado Historical Association (CHA) revised its third grade social studies curriculum relating to local history to align with Common Core State Standards for Literacy in History Social Science. With the recommendation from all current CUSD third grade teachers, site administration, and the Senior Director of Learning and Instruction, CHA and CUSD staff wish to establish an ongoing relationship between CHA and CUSD to ensure that all CUSD third grade students benefit each year from the CHA museum resources and CHA created curricula and programs. These resources include:

- Three lessons provided by CHA docents in all CUSD third grade classrooms
- Field trip to CHA and the Hotel del Coronado for all CUSD third grade students

The following resolution presented for Board approval authorizes the District to enter into an agreement with the Coronado Historical Association, beginning with the current 2013-14 school year.

Financial Impact:

Annual transportation for Silver Strand Elementary third grade students to the Coronado Historical Museum and Hotel del Coronado and *Above Coronado* book for each third grade classroom.

JPF

Superintendent’s Recommendation:

That the Board approve Resolution #14-02-01 establishing an ongoing relationship between Coronado Historical Association and Coronado Unified School District to support third grade social studies instruction.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

RESOLUTION

#14-02-01

**Resolution to Establish an Ongoing Relationship
between Coronado Unified School District and the Coronado Historical Association
Regarding Social Studies Curriculum for Third Grade Students**

WHEREAS, The Coronado Historical Association for many years has offered on-site and school-based social studies curricula for third grade students meeting social studies standards relating to local history. CUSD students at both Silver Strand and Village Elementary Schools have benefitted from these programs for many years.

WHEREAS, The resolution presented for Governing Board approval authorizes the District to enter into an agreement with the Coronado Historical Association for support of third grade social studies curricula, beginning with the current 2013-14 school year.

NOW, THEREFORE, IT IS RESOLVED that the Governing Board of Coronado Unified School District authorizes entering into an Agreement with the Coronado Historical Association and that the person/s who is/are listed below is/are authorized to sign the transaction for the Governing Board.

PASSED AND ADOPTED THIS 18th day of February 2014, by the

Governing Board of Coronado Unified School District

of San Diego County, California

I, Ledyard Hakes, Clerk of the Governing Board of

Coronado Unified School District, of San Diego, County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

(Clerk's Signature)

(Date)

AGENDA – February 18, 2014

5.0 INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

- 5.1 Learning and Instruction Department Report, Including: (1) Title III Improvement Plan and (2) California Assessment of Student Performance and Progress (CAASPP) Update

Background Information:

Coronado Unified School District (CUSD) annually receives Title III funding from the federal government, the intent of which is to ensure that limited-English-proficient (LEP) students, also called English Learners (EL) under California law, including immigrant children and youths, attain English proficiency and meet the same challenging academic content and achievement standards that other students are expected to meet. For the 2013-14 school year, CUSD received approximately \$13,600.

Upon enrollment, students whose primary language is other than English are classified into three categories based on performance on the California English Language Development Test (CELDT):

- English Learner (EL) – designation for students with a primary language other than English who have not developed listening, speaking, reading, and writing proficiencies in English sufficient for participation in the regular school program
- Initial Fluent English Proficient (IFEP)– designation for students with a primary language other than English who took the CELDT within 30 days of enrollment and met the criteria for English proficiency
- Redesignated Fluent English Proficient (RFEP) –designation for students with a primary language other than English who were initially classified as EL, but who have subsequently met the District’s criteria for English proficiency

EL students are tested annually to gauge progress. RFEP student proficiency on CST in ELA and math is monitored for three years; RFEP students who do not achieve proficiency for three consecutive years remain in the Title III cohort until they do so. Beginning with the 2013-14 school year, student proficiency measures will need to be determined by the District until new state and federal accountability measures are in place due to the elimination of the CST for ELA and mathematics.

For accountability purposes, CUSD is part of a consortium of small school districts, led by the Warner Unified School District. Title III performance is viewed collectively. Other districts in the consortium include Alpine Union Elementary School District, Cardiff Elementary School District, Dehesa Elementary School District, and Julian Elementary School District. Three Annual Measurable Achievement Objectives (AMAOs) are the accountability criteria, and each area has a target connected to the federal Elementary and Secondary Education Act (ESEA), also known as No Child Left Behind.

The three AMAOs are:

- AMAO 1: Do EL designated students improve annually as measured by the California English Language Development Test (CELDT)?
- AMAO 2: Do EL designated students achieve proficiency in English at expected levels as measured by CELDT?
- AMAO 3: Do RFEP students achieve target levels of proficiency for English language arts and mathematics as measured by student performance on California Standards Test?

All California credentialed teachers must hold a CLAD (Cross-cultural Language and Academic Development) certificate in order to instruct in a California classroom. CUSD EL program enrollment for the 2012-13 and current school year are as follows:

CUSD EL Program Enrollment				
Site	# of English Learners (EL)		# of Redesignated Fluent English Proficient (RFEP)	
	2012-13	2013-14	2012-13	2013-14
Village	12	24	52	37
Silver Strand	4	13	19	13
Coronado Middle	2	9	34	47
Coronado High	1	2	25	26
Palm Academy	0	0	0	0
Total	19	48	130	123

Report:

In November 2013, CUSD learned that the Warner EL Consortium did not meet federal Title III accountability requirements for both the 2011-12 and 2012-13 school years. As such, CUSD, along with each school in the Warner Consortium are now placed in Program Improvement and required to submit a Program Improvement Plan to be monitored by SDCOE, the California Department of Education, and the federal government. For CUSD, AMAO 3 is the only accountability area that did not meet federal targets during the 2011-12 and 2012-13 school years. AMAO 3 requires that Redesignated Fluent English Proficient students achieve at increasingly higher levels of proficiency in English Language Arts and mathematics per Elementary and Secondary Education Act (ESEA)/NCLB. The target for 2014-15 will be 100% proficiency.

Annual Measure Achievement Objective 3: EL Subgroup Performance on AMAO 3 in ELA/Math on CST				
	2011-12		2012-13	
	ELA	Math	ELA	Math
Federal Target % Proficient	78.0%	78.2%	89.0%	89.1%
CUSD % Proficient or Above	57.3%	60%	61.4%	67.0%

The Senior Director of Learning and Instruction serves as the CUSD EL Coordinator, and as such is working with site administration to review data and create action steps based on best practices for instruction in all classrooms to support the entire EL program. The action steps will be used to create CUSD's EL Improvement Plan, which at this writing is in progress. All districts in the Warner Consortium must provide the same in order to create consortium goals as well. Parent participation via Village English Learner Advisory Committee (ELAC) and District English Learner Advisory Committee (DELAC) will be consulted on the Improvement Plan. Local Control Funding Formula (LCFF) supplemental funds will be used to support program improvements for the 2014-15 school year and beyond. CUSD at large as well as parents of EL and RFEP students will be advised of Program Improvement status. The entire EL Improvement Plan will be shared with the Governing Board and all CUSD administration and teachers upon completion.

2) California Assessment of Student Performance and Progress (CAASPP)

Background Information:

Since 1997, the Standardized Testing and Reporting (STAR) has been in existence as California's K-12 assessment program. In October 2013, Assembly Bill 484 (Bonilla) established a new state testing system, eliminating STAR, for the recently renamed new system: California Assessment of Student Performance and Progress (CAASPP).

Report:

The 2013-14 school year is a year of transition for state assessments. The new CAASPP system has several components as outlined below:

Smarter Balanced Assessment Field Test Along with all schools in the state of California and 22 other U.S. states, CUSD students will take the Smarter Balanced Assessment (SBA) this spring. In California, the SBA will be a field test which will help ensure the assessments are valid, reliable, and fair for all students. Though no student results will be available, this will function as a "dress rehearsal" for district systems, teachers, and most importantly, students.

- Test window is April 7-May 16, 2014
- All students in grades 3-8, and 11 will be assessed. Only those students who are eligible for the CAPA will be excused from the SBA Field Test. Additionally, English Learners who have been enrolled less than 12 months will be exempt from the ELA portion of the SBA. These same EL students will be assessed on the math portions.
- 95% of the students statewide in all grades will take a computer-based assessment in both English language arts (ELA) and mathematics. Only 5% of the students in the state will take the computer-based assessment in one content area. The items on this portion of the test will be full of technology-enhanced tools, selected response and constructed response test items.
- All students in the tested grades will take a performance task in either ELA or math.

CUSD has been preparing for the SBA assessment for two years. Currently, planning for district and site level training is underway. The Technology Department and the Learning and Department have been working closely together and with sites to ensure technology readiness.

CST for Science: This previous STAR assessment will remain a component of the CAASSP system until a new assessment based on the Next Generation Science Standards can be created. Students in grades 5, 8, and 10 will be assessed on this test at all levels, including CMA students. Student test results will be available.

California Alternative Performance Assessment (CAPA): This previous STAR assessment will remain a component for students with severe disabilities, as dictate by a student's Individual Education Plan.

Notification of the changes to the state assessment system will be sent mid-February to all CUSD parents and staff in preparation for these assessments.

AGENDA – February 18, 2014

5.0 DISTRICT ORGANIZATION AND BOARD OPERATION

5.2 Superintendent's Report to the Governing Board on the Fiscal Crisis Facing the District and the Decisions Necessary to Avoid a Financial Downfall

Background Information:

This report is intended to provide the Governing Board, staff, and community with an understanding of the new school site budgeting method, the process of laying off personnel, and the calendar of events necessary to achieve a final budget for the 2014-2015 fiscal year. This process required by law has been made more difficult this year because this school district will be forced to make severe and permanent financial reductions over the next two years as a result of the new state funding formula known as the Local Control Funding Formula or LCFF. The recommendations in this report will most likely become a resolution that will be brought to the Governing Board for action on March 4, 2014. The Governing Board will decide which, if any, cuts in budgets or notices of the elimination of particular kinds of services will be made. No official Board action is required for this report.

Report:

The report will focus on a brief summary of the budgeting process for all government agencies and school districts in California and how that process will look in Coronado. The budgeting method has been made more important than ever this year as a result of the new funding formula that began abruptly in July 2013. After learning of the inequality that LCFF created with Coronado schools, this administration attempted to quickly turn a crisis into an opportunity by switching our budget methods from a centralized accounting method to a school site based budgeting method. Principals were trained in this method and then the community was brought in for Strategic Planning sessions so that the principals and their staff could ascertain the priorities of the community shareholders. From those key meetings and many other discussions with school personnel, principals delivered to the Superintendent their share of the 5% reductions in expenses needed to fill the structural deficit. All department heads have done the same. No area of our District has been unaffected.

This report is provided to the Board for information.

The logo consists of the letters 'JPF' in a stylized, blue, serif font. The 'J' and 'P' are connected at the top, and the 'F' is positioned to the right. The letters have a slight shadow or depth.

Superintendent's Report to the Governing Board on the Fiscal Crisis Facing the District and the Decisions Necessary to Avoid a Financial Downfall

This is not a report that any Superintendent wants to give to a Governing Board. I do not want to make this report because I do not wish to disrupt the lives of our faithful, skilled, and caring employees. However, it is only fair I make this report so the Governing Board has time to ponder the issue and so employees have time to prepare. This report is intended as “information only” but it is clear we will be forced to make severe cuts over the next two years. Consequently hard decisions must be made now. Services must be eliminated. People will lose their jobs.

There will be no action taken at this meeting on this subject. However, the recommendations in this report will likely make up the resolution I will bring to the Governing Board for action on March 4th. These are recommendations— the school board will decide which, if any, cuts will be made. The entire administrative staff is available to you and ready for questions board members and the community will certainly have as they fathom the details of this report.

It is my hope that by presenting this report as an administrative team, the process will lend some humanity to the legality of the event by giving the board and the public a better sense of what we go through to produce a resolution like this. This is a lot to digest over the next two weeks; I wish the Governing Board wisdom and discernment in their deliberations.

Timing of Budget Events for California School Districts

Employee expenses are 87% of the total expenses of the district. Because our school district expenses consist mostly of people, due to the enormity of structural deficit we have no choice but to terminate the services performed by personnel in order to make deep cuts. California law makes it difficult to reduce the teacher workforce. One of the primary ways districts are able to reduce the workforce is by laying off staff. Under current law, the state sets forth many aspects of the layoff process, including time lines and procedures for notifying teachers of potential layoffs as well as specifying how teachers may appeal layoff decisions. In order to meet these timelines, a district that is contemplating decisions that will lead to layoffs must put this process in motion by March 15, well before the budget for the next year is known.

State law specifies under what conditions districts can lay off teachers. Current law allows districts to lay off teachers in a few specified situations.

- Districts can lay off teachers if their student enrollment is declining. Layoffs resulting from declining enrollment are allowed either when a district’s student count is below the previous two years or when an interdistrict student transfer agreement is terminated.

- State law also allows districts to lay off teachers if they can show that they need to discontinue a "particular kind of service." Discontinuance of particular kinds of services (such as eliminating art programs or closing an elementary school) are almost always connected with budget reductions. Districts have some discretion in determining which service(s) or program(s) should be reduced or eliminated in order to balance their budget.
- In addition to these reasons, state law allows districts to lay off teachers due to a state-required curriculum modification, though teacher layoffs are rarely initiated for this reason.

While March 15 is the deadline for the Initial Notification of the Elimination of Particular Kinds of Services, the deadline for the final termination notices is May 14. The Governing Board will continue to deliberate over this decision until that time. Primarily because of the uncertainty resulting from the misalignment between the state budget cycle, the state-imposed layoff deadlines, and the timing of critical local information, districts issue significantly more layoff notices than necessary. So it is likely the number of notices recommended in March will be greater than the number of termination notices recommended in May. For more information see the California Legislative Analyst's Office report on this issue at <http://www.lao.ca.gov/reports/2012/edu/teacher-layoffs/teacher-layoffs-032212.pdf>.

Coronado Unified School District will begin this process at the regularly scheduled meeting of the Governing Board on March 4, 2014. This report to the school board is intended to communicate why the process is necessary, what cuts to particular kinds of services are being recommended, and what process and rationales were used to develop and justify these decisions.

The Cause of Our Financial Distress— LCFF

The new Local Control Funding Formula (LCFF) has devastated Coronado Unified School District with unintended consequences and dire financial hardship. LCFF has placed a similar **burden on about 80 districts** out of the 1100 school districts throughout the state. LCFF has created a grossly inadequate base-funding target for this small minority of districts. To make matters worse, over the past five years districts throughout the state have experienced revenue **reductions of more than 20%** in the resources available to support educational programs. Many districts such as ours remain fiscally fragile. As our district transitions to the Common Core State Standards and prepares our students for college and careers, it is essential that any reform to the school finance system attains **adequate district funding and equitable opportunity for all students**. LCFF **does not** do this now and **will not do this in the years to come**.

The last major reform to our school finance system happened more than 40 years ago, and it is unlikely a major change will occur within a generation. It is imperative to begin the process of cutting programs and services immediately in order to demonstrate financial stability, since these changes will govern school funding long into the future. Coronado Unified School District must **permanently reduce ongoing expenses by 5%** for the 14-15 fiscal year and **again by the same 5% amount** in the 15-16 fiscal year. This must be done in order to close a **structural deficit of over \$2.7M per year!** Unless additional revenue returns to Coronado schools, programs and services to the district's 3200 children will never be the same.

Turning Crisis Into Opportunity

Taking advantage of a crisis and creating opportunities is the sign of a progressive organization. CUSD is using this difficult financial time to build on the work of existing initiatives led by site administrators and the Strategic Planning Process this past year. Despite the often negative connotation of budget cuts, these cuts can accelerate this work and sometimes lead to improved program efficiencies. All schools and departments were asked to find 5% worth of **ongoing and permanent decreases** to expenses or cuts for the 14-15 school year. All principals and department heads went to work to find these reductions with the knowledge they would also need to make another 5% cut of ongoing and permanent decreases to expenses again for the 15-16 fiscal year. Even after years of continual cuts to programs and services during the Great Recession and even before that time, the administrators and staff leaders have accomplished the task. All cuts have been proposed in time for the March 15 Notice of Elimination of Particular Kinds of Services.

Due to the hard work of the principals and staff, all reductions are based on minimizing the impact on students in the classroom. Understanding the need for efficient use of resources, the district continues to explore how to maximize existing human capital without “burning out” the remaining employees. This includes a major ongoing change that Coronado Unified School District began last year– departing from the current centralized budget process to a new School Site Based Budgeting system.

What is School or Site Based Budgeting?

School Based Budgeting or Site Based Budgeting is widely considered the most practical for budgeting within the school district environment, since it provides greater control and reporting of school-level data. This budgetary approach emphasizes the decentralization of budgetary decision making. Site based budgeting places local managers and other staff at the center of the budget preparation process, making them responsible for both the preparation and the maintenance of the budget. In general, site based budgeting in the Coronado Unified School District will include:

- Offering schools greater flexibility over the use of state and federal program funds;
- Organizing and authorizing school site principals and shareholders to develop school policies via a more participatory style of decision-making;
- Delivering funds to schools via per-pupil funding; and
- Giving schools full autonomy, as is the case with charter schools.

Within a school system, site based budgeting generally involves granting increased budgetary authority to the school. Resources are allocated to the site, with budget authority for programs and services granted to the school's principal and staff. Campuses are normally allocated a certain level of resources that they have the authority to allocate to educational and support services. These budgetary allocations are meant to cover those areas over which campus decision makers have control. The effective implementation of site based budgeting also involves changes within the school walls. In the Coronado Unified School District these might involve:

- Developing a vision for teaching and learning through the Strategic Planning Process that is aligned with district and state standards for student academic performance, as a way to set a purpose and establish expectations;

- Sharing school leadership to foster greater engagement among local shareholders and support improved instruction and student learning;
- Collecting and communicating information related to school priorities to all school shareholders;
- Using data to inform decisions about teaching and learning, such as setting goals, identifying innovative approaches to boosting student literacy, or assessing student academic performance;
- Acknowledging individual and group progress toward school goals, as well as improvements in teaching and learning; and
- Accessing resources from outside the school through involvement in professional networks or connections with local business groups and universities.

The main advantage of site based budgeting is those who best understand the needs of a particular organization are empowered to make resource allocation decisions. This decentralization of budgetary authority may also increase local school and teacher accountability. Another potential advantage of site based budgeting is the increased level of participation of the public and staff in budget development. Many site based budgeting systems create committees composed of staff and community members to determine budgetary allocations. These committees give members a voice from the inception of the budget process, rather than only at the time the budget is presented for public review and approval.

Although site based budgeting may provide substantial benefits, it also has limitations. First, organizations with limited resources may not be capable of granting a meaningful level of site based budgetary authority. Even if an organization does have discretionary resources, it may be difficult to determine the areas of the budget for which local decision makers should be held accountable. Finally, site based budgeting may be burdensome to some local managers, may increase conflict between staff or departments, or may limit the organization's ability to ensure quality and sufficiency in the services it provides. These problems may be avoided through the careful design of site based budgeting guidelines and through training of new budget shareholders. It is the hope of this administration that the rapid move to site based budgeting during this fiscal crisis will lead to not only less expenses for our limited revenue, but also greater efficiencies in both programs and processes. Only time will tell if this will be true.

Efficiencies for the 14-15 School Year: Continuing Consideration of Options

As discussions and analyses continue, changes might occur so as to increase, decrease, or change the services to be discontinued or reduced.

Village Elementary

An example of ongoing site administrator initiated efficiencies, which combine the possible reduction of personnel and the integration of increased academic time, is the master schedule committee formed by Principal DeSantis at **Village Elementary**. This committee convened at the end of the 2013 school year and met throughout this school year with the purpose of reevaluating academic time during the school day, and determining how to become more efficient with that time. One result of this type of efficiency is the reduction of services in the area of Specials, which includes music, science lab, art, literacy and English Language Development (ELD). These subjects will be incorporated into the regular classroom under the guidance of teachers with multiple subject credentials qualified to teach all subjects within the elementary classroom. One Academic Support and Enrichment (ASE) teaching position will be eliminated as well.

In addition, **Village Elementary** classified staff will be reduced in three areas: front office clerical, instructional assistants who support the physical education and the ELD programs. The .335 FTE elementary counselor position will also be eliminated.

Silver Strand Elementary

Silver Strand Elementary pioneered the ASE teacher program, leading to their highest test scores ever. After careful evaluation of this highly successful strategy, they now seek to “streamline” this program by eliminating staff. Consequently, two ASE teachers will be impacted by layoffs and ELD classified staff will be cut. Site administration is also impacted at Silver Strand with an elimination of the current .33 Full Time Equivalent (FTE) assistant principal position. The .167 FTE elementary counselor position will also be eliminated.

Coronado Middle School

After reaching the highest standardized scores in their history, the **Coronado Middle School** administration recommends reductions in classified positions, including front office support staff and campus supervision by 1.24 FTE. Counseling services will be reduced by .50 FTE. Five Non-Athletic Extended Day units will be negotiated. The negotiated cuts in these units may impact student activities such as ASB, Yearbook, Band/Choir, Junior Optimist, Reading Club, etc. As a footnote to these cuts, the CMS Yearbook has been recognized nationally for many years for its excellence.

Certificated services at **CMS** will be reduced or cut in the following areas: humanities, Spanish, KCMS journalism, Technology Resource Teacher, literacy, and geometry. The KCMS program has been recognized nationally by the History Channel for their work honoring veterans. The KCMS student-produced program provides the main source of daily communication to students and staff in an entertaining, professional, and informative style.

Coronado High School

The award-winning staff at **Coronado High School** has created a set of efficiencies that may lead to greater emphasis on student achievement. Certificated reductions are based on three themes:

1. Non-direct student contact cuts
2. Non-student sections i.e. Technology Resource Teacher or prep periods
3. Class size (courses with enrollment of 22 students or below)

The resulting **CHS** certificated cuts based on non-direct student contact cuts are one Technology Resource section, one ASB preparatory period, and .50 FTE from the counseling department. Increasing class sizes and maximizing the number of students in a classroom allow for 1.0 FTE reduction in the English department and 2.2 FTE in the area of electives.

Electives with an enrollment of 22 or fewer students will be cut as well. These are: Financial Math, Biotechnology, Advanced Placement Spanish Literature, Advanced Placement Music Theory, Drama/Creative Writing, Graphic Design, Advanced Woodworking, Sports Medicine, Broadcasting/Video Production, Animation, and Hip Hop Dance. Student registration data will determine which electives have sufficient enrollment in 2014-2015.

In an attempt to reduce larger class sizes due to increased enrollment at **Coronado High School** during the 2013-2014 school year, sections in English, success skills, biology, Spanish, and ceramics were added. These temporary one year sections will be cut, effectively ensuring “standing room only” large classes at CHS.

Coronado High School classified positions impacted by layoffs are those in the areas of Coronado Television productions, attendance intervention, and an assistant athletic trainer.

Palm Academy

No reductions have been proposed by the principal.

Student Services Department

The **Student Services Department**, which includes **Special Education**, will take huge cuts as caseloads are maximized and student IEPs change. Certificated employees supporting moderate/severe classrooms will be reduced by 1.0 FTE at Village Elementary and by .50 FTE at Coronado High School. Reducing the transition teaching position by .50 FTE and merging the district Transition Program with the Coronado High School Moderate/Severe Program will help facilitate additional efficiencies. Mild/moderate certificated services will also be reduced 1.0 FTE at Coronado Middle School and 1.0 FTE at Coronado High School. Finally, .20 FTE will be cut from the Assistive Technology Coordinator positions.

Reductions by the **Student Services Department** in classified staff will also be readied. Instructional Assistants will be reduced by 2.51 FTE and Instructional Health Care Assistants will be reduced by 3.75 FTE. The Workability Job Coach will realize a reduction in work months and hours per day.

District Office

In the already sparse department of **District Administration**, including **Learning & Instruction, Human Resources, and Information Technology**, District-wide cuts were sought after and achieved. The District Office reduction proposal to the Board for 14-15 includes 2.9 FTE employees. There will be a drastic reduction in consulting services, with existing staff faced with somehow doing more of this work in-house. In addition, there will be a .4875 FTE reduction of computer technician services position and a lengthening of the replacement cycle on netbooks, laptops, and desktops, something that the Governing Board ordered in 2011 should never happen again.

Maintenance, Operations, and Transportation Department

The **Maintenance & Operations Department** will be forced to reduce custodial staff by 1.0 FTE, significantly reduce overtime work, miscellaneous travel for professional development, and finally a reduction in contracted services of specialized skills (welding, plumbing, electrical, etc.) in order to meet their required 5% reductions.

Brian Bent Memorial Aquatics Complex

Because the **CHS Pool or BBMAC** will become a profitable endeavor this year, the District will discontinue the 4 year subsidy of \$99,661 as promised back in 2010. The pool actually saves the district \$170,000 each year in services and rentals for aquatic sports and water safety courses. As a side note, the BBMAC brings in an estimated **\$350,000 in tourism dollars** each year to our community during the winter months. That number is expected to increase greatly next year as the BBMAC is partnering with local hotels and restaurants to create “stay and play” packages for world-class athletes from all over the globe seeking a warm-weather pool to practice their skills. For more information go to www.BBMAC.org.

Child Nutrition Services

Because the **Food Services & Student Nutrition Department** works on very small margins, it is nearly impossible for this area to make cuts without appreciably reducing the quality of food and services which may result in fewer participants. However, the Director is planning to make a **50% cut** or \$50,000 in district subsidies.

Recommendations for Reduction or Elimination of Services

The following document outlines specific options and recommendations for potential reductions by each school and department in the 14-15 school year. California legislators by law must create a state budget by June 15, leaving school districts the last few days of the month to finish their budget and present it to the Governing Board for final approval. Over the next several months, principals and department heads will collaborate with staff to create a final budget for the Governing Board to approve on June 26, 2014.

PROGRAM/DEPARTMENT	REDUCED SERVICES		FTE/HOURS	REDUCTION
	CERTIFICATED	CLASSIFIED		
VILLAGE				
		IA – ELD	.375 FTE 15 hrs	\$21,375.
		IA – PE (3 positions)	.38 FTE .49 FTE .47 FTE Total 1.33 FTE	\$75,810.
		Attendance Clerk	.49 FTE 19.5 hrs	\$13,680.
		IA – PE	.25 FTE 2 hrs	\$14,250.
	Academic, Support & Enrichment Services		.5145 FTE	\$38,587.
	SPECIALS (list below)			\$154,350.
	Music		.5145 FTE	
	Science Lab		.5145 FTE	
	Art		.5145 FTE	
	Literacy		.5145 FTE	
	ELD		.55 FTE	\$63,750.
	Counselor		.335 FTE	\$25,125.
			TOTAL	\$406,927.
SILVER STRAND				
	Administration		.33 FTE	\$40,406.
	Academic, Support and Enrichment		1.029 FTE 2- .5145 FTE	\$77,175.
	Counselor		.167 FTE	\$12,525
		IA-ELD	.375 FTE	\$21,375
			TOTAL	\$151,481.
CORONADO MIDDLE SCHOOL				
		Clerk Typist I 19.5 hrs	.4875 FTE	\$27,788.
		Campus Assistants	.75 FTE	\$10,500.
	Counselor		.50 FTE	\$37,500.
	Humanities (2 sections)		.40 FTE	\$30,000.
	KCMS Journalism		.20 FTE	\$15,000.
Negotiable	Reduce all Non- Athletic Extended Day positions to 1 unit		5.5 units	\$5,643.
	Technology Resource Teacher		.20 FTE	\$15,000.
	Literacy (2 sections)		.40 FTE	\$30,000.
	Geometry		.20 FTE	\$15,000.
	Spanish-Middle School		.20 FTE	\$15,000.
			TOTAL	\$201,431.

PROGRAM/DEPARTMENT	REDUCED SERVICES		FTE/HOURS	REDUCTION
	CERTIFICATED	CLASSIFIED		
CORONADO HIGH SCHOOL				
	Technology Resource Teacher		.20 FTE	\$15,000.
Negotiable	ASB Prep Period		.20 FTE	\$15,000.
	Electives less than 22 students including: Financial Math, Biotech, Adv Placement Spanish Literature, Adv Placement Music Theory, Drama /Creative Writing, Graphic Design, Adv Woodworking, Sports Medicine, Broadcasting/Video Prod, Animation, and Hip Hop Dance		2.2 FTE	\$165,000.
	Counselor		.50 FTE	\$37,000.
	English 9 (CSR)		1.0 FTE	\$75,000.
	Coronado TV Executive Producer		Taxes/Benefits of position (CoSA Fndn. covers salary)	\$10,059.
		Clerk Typist II 19.5 hrs	.4875 FTE	\$27,788.
		Assistant Athletic Trainer	.25 FTE	\$14,250.
Specify	English (two positions reduced)		.40 FTE	\$30,000.
	Success Skills		.20 FTE	\$15,000.
	Biology		.20 FTE	\$15,000.
	Spanish 1		.20 FTE	\$15,000.
	Ceramics		.20 FTE	\$15,000.
			TOTAL	\$449,097.

PROGRAM/DEPARTMENT	REDUCED SERVICES		FTE/HOURS	REDUCTION
	CERTIFICATED	CLASSIFIED		
STUDENT SERVICES				
	Moderate/Severe (Village)		1.0 FTE	\$75,000.
	Moderate/Severe (CHS)		.50 FTE	\$37,500.
	Mild/Moderate (CMS)		1.0 FTE	\$75,000.
	Mild/Moderate (CHS)		1.0 FTE	\$75,000.
	Transition Program		.50 FTE	\$37,500.
	Assistive Technology Coordinator		.20 FTE	\$22,000.
		Instructional Assistant (VES)	.75 FTE	\$42,750.
		Instructional Assistant (VES) 6 to 4 hrs	.26 FTE	\$20,070.
		Instructional Health Care Assistant (2 positions- VES)	1.5 FTE	\$85,500.
		Instructional Assistant (SSES)	.75 FTE	\$42,750.
		Instructional Health Care Assistants (ECDC) reduce 3 positions by 2 hrs (6 hrs to 4 hrs)	.75 FTE	\$42,750.
		Instructional Health Care Assistant (2 positions- CMS)	1.5 FTE	\$85,500.
		Workability Job Coach	.35 FTE .25 hrs	\$19,615.
		Instructional Assistant (CHS)	.75 FTE	\$42,750.
Non Public Agency Services Reductions				\$5,000.
Non Public School Placement Reductions				\$120,000.
			TOTAL	\$828,685.

PROGRAM/DEPARTMENT	REDUCED SERVICES		FTE/HOURS	REDUCTION
	CERTIFICATED	CLASSIFIED		
DISTRICT OFFICE				
		HR Technician 1 (clerk) 30 hrs	.75 FTE	\$42,750.
Currently 120%	English Language Dev. Teacher		.65 FTE	\$48,750.
		Construction Accountant	.50 FTE	\$28,500.
		Print Shop Technician	1.0 FTE	\$57,000.
Reduction in Overtime				\$5,000.
Reduction in Consulting Services				\$55,000.
			TOTAL	\$237,000.
INSTRUCTIONAL TECHNOLOGY				
		Computer Tech 19.5 hrs	.4875 FTE	\$27,787.
Lengthening Replacement Cycle on Netbooks, Laptops, and Desktops				\$80,000.
			TOTAL	\$107,787.
MAINTENANCE, OPERATIONS AND TRANSPORTATION				
		Custodian	1.0 FTE	\$57,000.
Reduction in Overtime				\$10,000.
Reduction in Travel/Conference				\$20,000.
Reduction in Contracted Services				\$20,000.
			TOTAL	\$107,000.
BBMAC				
Discontinue district subsidy				\$99,661.
			TOTAL	\$99,661.
CHILD NUTRITION SERVICES				
Discontinue 50% of district subsidy				\$50,000.
			TOTAL	\$50,000.
			GRAND TOTAL	\$2,639,069.

AGENDA – February 18, 2014

5.0 INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

5.3 Fiscal Crisis and Management Assistance Team (FCMAT) Final Report on Special Education

Background Information:

In July 2013, the Coronado Unified School District and the Fiscal Crisis Management Assistance Team (FCMAT) entered into an agreement to provide a review of the District's Special Education Programs and Services. Specifically, the agreement (provided under separate cover) states that FCMAT will perform the following:

1. Determine the District's general fund contribution to special education and make recommendations for greater efficiency.
2. Provide an analysis of staffing ratios and class load sizes using statutory requirements for mandated services and statewide guidelines.
3. Provide an analysis of all staffing and caseload sizes for related service providers including psychologists, occupational and physical therapists, behavior specialists etc.
4. Review the SELPA allocation model and any options for revenue generation.
5. Review internal controls used to monitor staffing levels.
6. Meet the Maintenance of Effort (MOE) and options for adjusting MOE.
7. Review the use of resources allocated for nonpublic schools and agencies, mental health services and alternative programs and make recommendations for greater efficiency.
8. Review the cost of due process and mediations over the past three years.
9. Review the efficiency of staffing for 1:1 instructional aides. Analyze procedures for identification, building independence and the process for monitoring the use of resources.

The Assistant Superintendent of Student Services will respond to Governing Board questions regarding the Findings and Recommendations of the January 31, 2014, FCMAT review of the District's Special Education Programs.

This report is provided to the Board for information.

The logo consists of the letters 'JPJ' in a stylized, blue, cursive font.

AGENDA – February 18, 2014

5.0 **BUSINESS AND FISCAL MANAGEMENT**

5.4 Business Services Department Report

Background Information:

Business Services is responsible for the fiscal health and business operations of the District. Business operations include Financial Accounting, Financial Management, Payroll, Business Information Systems, Facilities, Maintenance and Operations, Transportation and Child Nutrition Services.

Report:

- A. The Security Cameras and Equipment, Software and Technology Systems, Installation and Support for System and Cabling and Conduit Infrastructure work performed by SDCCTV and AT&T at the Early Childhood Development Center have been completed.
 1. The original bid from SDCCTV received under CalNet2 rates was under \$15,000 and did not require going out to bid. When SDCCTV arrived to work on the conduit infrastructure work, our Technology Consultant noted they were using materials that did not meet current District standards.
 2. Bid AT&T #SR1-1IATLUU-01 was received under CalNet2 rates and accepted to provide materials and labor to complete the cabling and conduit infrastructure work for this project.
 3. Both vendors have been paid in full. SDCCTV was paid \$9,307.66 and AT&T was paid \$11,366.97.
- B. The next major financial report will be the Second Interim Report, to be presented at the March 3, 2014 Board meeting.
- C. Business Services is proposing the following dates for additional Board Budget Study Meetings:
 - Thursday, March 6, 2014, 5:00 pm – 6:30 pm
 - Wednesday, April 9, 2014, 5:00 pm – 6:30 pm
 - Thursday, May 22, 2014, 5:00 pm – 6:30 pm

Financial Impact:

There is no impact to the general fund as a result of this report.

This report is provided to the Board for information.



AGENDA – February 18, 2014

6.0 DISTRICT ORGANIZATION & BOARD OPERATION

6.1 Nominate 2014 California School Boards Association (CSBA) CSBA Delegate Assembly Representatives (Action)

Report:

Ballots for the election of representatives to CSBA’s Delegate Assembly for the year 2014 have been printed. The Delegate Assembly is the primary policy making body of CSBA. The ballot contains the names of individuals nominated by member boards in subregions (San Diego County is in Region 17). There are nine (9) vacancies in Region 17 for representatives to the Delegate Assembly.

School boards who are CSBA members are eligible to nominate representatives to the CSBA’s Delegate Assembly up to March 17, 2014. Delegate Assembly nominations within each geographic subregion or area must be made by boards within that subregion or area. Individual candidate’s biographical sketches have been provided to the Board under separate cover. Attached is a list of candidates for Region 17 Delegate Assembly.

Superintendent’s Recommendation:

JPF

That the Board determine which candidates they wish to nominate for the nine (9) vacancies for CSBA Delegate Assembly, Region 17 (San Diego County) for the year 2014.

Moved _____ Seconded _____

That the Board nominate: _____

as representatives for the 2014 CSBA Delegate Assembly.

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office no later than **MONDAY, MARCH 17, 2014**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box.
A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.

**OFFICIAL 2014 DELEGATE ASSEMBLY BALLOT
 REGION 17
 (San Diego County)**

Number of vacancies: 9 (Vote for no more than 9 candidates)

Delegates will serve two-year terms beginning April 1, 2014 – March 31, 2016

**denotes incumbent*

- | | |
|--|---|
| <input type="checkbox"/> R. Elvia Aguilar (South Bay Union SD)* | <input type="checkbox"/> Elizabeth Jaka (Vista UD)* |
| <input type="checkbox"/> Barbara Avalos (National SD)* | <input type="checkbox"/> Dawn Ovrom (Coronado USD) |
| <input type="checkbox"/> Marissa Bejarano (Chula Vista ESD)* | <input type="checkbox"/> Jay Petrek (San Marcos USD)* |
| <input type="checkbox"/> Katie Dexter (Lemon Grove SD)* | <input type="checkbox"/> Michael T. Robledo (Valley Center Pauma USD) |
| <input type="checkbox"/> Barbara Groth (San Dieguito Union HSD)* | <input type="checkbox"/> Richard C. Smith (Bonsall Union SD)* |
| <input type="checkbox"/> Adrienne Hakes (Oceanside USD)* | |

Provision for Write-in Candidate Name

School District

Provision for Write-in Candidate Name

School District

Signature of Superintendent or Board Clerk

Title

School District/COE Name

Date of Board Action

See reverse side for a current list of all Delegates in your Region.

AGENDA – February 18, 2014

6.0 BUSINESS AND FISCAL MANAGEMENT

6.2 Adopt the Resolution of the Governing Board of the Coronado Unified School District Ordering an Election, and Establishing Specifications of the Election Order (Action)

Background Information:

The resolution before the Governing Board calls an election within the District for the purpose of approving school bonds, to request the San Diego County Registrar of Voters to conduct the elections on behalf of the District, and to authorize the preparation of election materials including ballot arguments and tax rate statement, to be included in the ballot pamphlet.

State law requires the board to order school district elections. The San Diego County Registrar of Voters will conduct the elections on behalf of the District, including publishing all required notices. This resolution meets the statutory requirements for describing the projects to be funded with the proceeds of the bonds, which is included as Exhibit B to the resolution. A 75-word summary of the measure, as it will appear on the ballot, is also included in the resolution as Exhibit A. The resolution also authorizes the preparation and filing of a tax rate statement, which must be included in the ballot pamphlet, describing the anticipated rates of tax throughout the life of the bond issue. The resolution also authorizes, but does not commit, the Board and/or individual members of the Board to prepare and sponsor a ballot argument in support of the bond measure. No more than five (5) persons may sign the ballot argument.

This election will be called under constitutional and statutory provisions that require fifty-five percent (55%) voter approval, and certain accountability requirements, including annual independent financial and performance audits of how funds are spent, and the formation of a Citizens’ Bond Oversight Committee. Following adoption, the resolution (including the signed tax rate statement) must be delivered to the Registrar of Voters and the Board of Supervisors. State law requires that 2/3rd of a school board support the resolution calling an election requiring 55% voter approval. At least four (4) Board members must be present and vote “Yes” in order to call the election.

Financial Impact:

There will be a cost for the measure to appear on the June 3, 2014, ballot, to be determined by the San Diego Registrar of Voters after all ballot costs are tabulated and divided amongst entities placing items on the ballot.

JPF

Superintendent’s Recommendation:

That the Board adopt Resolution #14-02-03 authorizing a bond election for June 3, 2014.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

RESOLUTION #14-02-03

**RESOLUTION OF THE GOVERNING BOARD OF
CORONADO UNIFIED SCHOOL DISTRICT
ORDERING AN ELECTION, AND ESTABLISHING
SPECIFICATIONS OF THE ELECTION ORDER**

WHEREAS, the Governing Board (the “Board”) is committed to maintaining the quality of education in local public schools by continuing to fund advanced programs in math, science, technology and the arts; and

WHEREAS, the Board has determined that local neighborhood schools within the Coronado Unified School District (the “District”) need to be provided with facilities and equipment to enable the District to provide career and technology education classes so students are prepared for college and good-paying jobs in fields like science, technology and skilled trades; and

WHEREAS, the Board believes that the District must maintain and repair classrooms, facilities and equipment, as needed, so that all facilities and campuses are clean and well-maintained; and

WHEREAS, the Board believes it is a wise investment to (i) continue to address facility improvements now before they become more pressing and more costly, and (ii) protect the quality of our schools, the quality of life in our community and the value of our homes; and

WHEREAS, the State of California (the “State”) is not providing the District with enough money for the District to adequately maintain its educational facilities and academic programs; and

WHEREAS, with the adoption of the Local Control Funding Formula, the projected level of future State funding for the District will be materially less than that required for on-going District educational programs, thereby threatening the quality of local schools; and

WHEREAS, the Board has concluded that the District’s only remedy to avoid the undermining of its educational programs is to secure local funding that the State cannot take away; and

WHEREAS, the Board has received information regarding the possibility of a local bond measure and its impact on raising academic standards; and

WHEREAS, such a measure also can provide funds that cannot be taken away by the State; and

WHEREAS, such a measure must include mandatory taxpayer protections, including an independent citizens’ oversight committee and mandatory audits to ensure funds are spent properly; and

WHEREAS, Proposition 46, approved by the voters of the State on June 3, 1986 (“Proposition 46”), amended Section 1(b) of Article XIII A of the California Constitution by adding a provision that exempts from the 1% of full cash value limitation, those *ad valorem* taxes used to pay for debt service on any bonded indebtedness for the acquisition or improvement of real property approved on or after July 1, 1978, by two-thirds of the votes cast by voters voting on the proposition; and

WHEREAS, on November 7, 2000, the voters of California approved the Smaller Classes, Safer Schools and Financial Accountability Act (“Proposition 39”) which reduced the voter threshold for *ad valorem* tax levies used to pay for debt service on bonded indebtedness to 55% of the votes cast on a school district general obligation bond; and

WHEREAS, concurrent with the passage of Proposition 39, Chapter 1.5, Part 10, Division 1, Title 1 (commencing with Section 15264) of the Education Code (the “Act”) became operative and established requirements associated with the implementation of Proposition 39; and

WHEREAS, the Board desires to make certain findings herein to be applicable to this election order and to establish certain performance audits, standards of financial accountability and citizen oversight that are contained in Proposition 39 and the Act; and

WHEREAS, the Board desires to authorize the submission of a proposition to the District’s voters at an election to authorize the issuance of bonds to pay for certain necessary improvements and enhancements to District educational facilities; and

WHEREAS, the Board desires that bonds of any issuance have a maturity under five years from the date of issuance, that no more than \$__ million of bonds be outstanding at any given time, that all bonds be retired by September 30, 20__ and that the total annual principal and interest payments payable on the Bonds not exceed \$_____; and

WHEREAS, the Board hereby determines that, in accordance with Opinion No. 04-110 of the Attorney General of the State of California, the restrictions in Proposition 39 which prohibit any bond money from being wasted or used for inappropriate administrative salaries or other operating expenses of the District shall be enforced strictly by the District’s Citizens’ Oversight Committee; and

WHEREAS, pursuant to Education Code Section 15270, based upon a projection of assessed property valuation, the Board has determined that, if approved by voters, the tax rate levied to meet the debt service requirements of the bonds proposed to be issued will not exceed the Proposition 39 limits per year per \$100,000 of assessed valuation of taxable property; and

WHEREAS, Section 9400 *et seq.* of the Elections Code of the State of California (the “Elections Code”) requires that a tax rate statement be contained in all official materials relating to the election, including any ballot pamphlet prepared, sponsored, or distributed by the District; and

WHEREAS, the Board desires to authorize the filing of a ballot argument in favor of the proposition to be submitted to the voters at the election; and

WHEREAS, pursuant to the California Elections Code, it is appropriate for the Board to request consolidation of the election with any and all other elections to be held on Tuesday, June 3, 2014, and to request the San Diego County Registrar of Voters to perform certain election services for the District;

NOW THEREFORE, THE GOVERNING BOARD OF THE CORONADO UNIFIED SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. That the Board, pursuant to Education Code Sections 15100 *et seq.*, 15264 *et seq.*, and Government Code Section 53506, hereby requests the San Diego County Registrar of Voters to conduct an election under the provisions of Proposition 39 and the Act and submit to the electors of the District the question of whether bonds of the District in the aggregate principal amount of up to \$___,000,000 (the “Bonds”) shall be issued and sold for the purpose of raising money for the projects described in Exhibits “A” and “B” hereto. Both exhibits are directed to be printed in the voter pamphlet. The Bonds shall only be issued as current interest bonds and the annual assessed valuation growth assumptions for any series of Bonds issued will be the lesser of 5% or the average assessed value growth over the immediate past ten years. The Bonds shall be subject to the following additional restrictions:

- (a) the Bonds shall be issued and sold in series, and the Bonds within each respective series shall be due and payable within 5 years from the date of issuance thereof;
- (b) no more than \$___,000,000 in principal amount of the Bonds shall be outstanding at any time;
- (c) all Bonds of the measure shall be paid in full on or before September 30, 20__;
- (d) the total annual principal and interest payments on the Bonds shall not exceed \$_____.

Section 2. That the date of the election shall be June 3, 2014.

Section 3. That the purpose of the election shall be for the voters in the District to vote on a proposition, a copy of which is attached hereto and marked Exhibit “A,” incorporated by reference herein, and containing the question of whether the District shall issue the Bonds to pay for improvements to the extent permitted by such proposition. In compliance with Proposition 39 and the Act, the ballot propositions in Exhibits “A” and “B” are subject to the following requirements and determinations:

- (a) the proceeds of the sale of the Bonds shall be used only for the purposes set forth in the ballot measure and not for any other purpose, including teacher or administrator salaries or other school operating expenses;
- (b) that the Board, in establishing the projects set forth in Exhibit “B,” evaluated the safety, class size reduction, classroom, educational, and information technology needs of the District as well as the importance of the projects to student achievement and high quality instruction;
- (c) that the Board shall cause an annual, independent performance audit to be conducted to ensure that the Bond monies get spent only for the projects identified in Exhibit “B” hereto;
- (d) that the Board shall cause an annual, independent financial audit of the proceeds from the sale of Bonds to be conducted until all of the Bond proceeds have been expended;

(e) that the Board will cause the appointment of a Citizens' Oversight Committee in compliance with Education Code Section 15278 no later than 60 days after the Board enters the election results in its minutes pursuant to Education Code Section 15274. The Citizens' Oversight Committee shall initially consist of at least seven (7) members and at no time consist of less than seven (7) members, with the possible exception of brief periods to fill any unexpected vacancies. The Citizens' Oversight Committee may not include any employee or official of the District or any vendor, contractor or consultant of the District. The Citizens' Oversight Committee shall include all of the following: One (1) member who is active in a business organization representing the business community located within the District; One (1) member who is active in a senior citizens' organization; One member who is active in a bona fide taxpayer association; One (1) member who is a parent of a child in the District schools; One (1) member is both a parent of a child in the District schools and active in a school site council or PTA. In furtherance of its specifically enumerated purposes, the Citizens' Oversight Committee may engage in any of the following activities relating solely and exclusively to the expenditure of the Proposition 39 bond proceeds:

(i) Receive and review copies of the annual, independent financial and performance audits performed by independent consultant(s);

(ii) Inspect District facilities and grounds to ensure that Proposition 39 bond revenues are expended in compliance with applicable law;

(iii) Receive and review copies of all deferred maintenance proposals or plans developed by the District;

(iv) Review efforts of the District to maximize Proposition 39 bond revenues by implementing cost-saving programs; and

(f) that the tax levy authorized to secure the Bonds of this election shall not exceed the Proposition 39 limits per \$100,000 of taxable property in the District when assessed valuation is projected by the District to increase in accordance with Article XIII A of the California Constitution.

(g) that prior to the issuance of bonds for the construction of new projects set forth in Exhibit "B", the Board would have received and approved a report from the President, stating that the District had identified sufficient financial resources to pay for the ongoing maintenance of such projects, and that such a report shall be made available to the Citizens' Oversight Committee for review;

(h) that the District must have a Governing Board approved short-term plan to eliminate deferred maintenance using general fund revenues, and, if necessary, with a limited reliance on bond revenues; and an approved major maintenance plan to ensure that both new and renovated facilities do not become maintenance deferred once the backlog has been eliminated, and that such plan should be made available to the Citizens' Oversight Committee;

(i) that in order to maximize community benefit and efficiently apply taxpayer dollars, the District should pursue all practical opportunities to expand community joint use facilities in every new or expanded school construction project. In pursuing joint use, the District's goal should be to maximize the use of District facilities to the broader community, without adversely impacting district operations or finances. Examples of appropriate joint use provisions for incorporation into construction plans include, but are not limited to, additional and expanded library facilities, recreational/physical-education facilities, computer labs, meeting rooms and childcare and health care facilities.

The Governing Board shall direct staff to implement the following procedures:

- Prior to the obligation of funds for new facilities or facilities expansion construction that likely would be appropriate for joint use, a joint use implementation report shall be presented in writing to the Citizens' Oversight Committee and approved by the Governing Board.
- The joint use implementation report shall include the following minimum information:
 - Project description.
 - List and description of joint use elements that could potentially be incorporated into the project.
 - List of agencies and organizations contacted regarding potential joint use elements, including description of how agencies and organizations were contacted.
 - For each agency or organization contacted:
 - Joint use development criteria discussed or developed for the project.
 - Equity of contribution considerations discussed or developed for the project.
 - Description of joint use elements that will be incorporated into the project.

In addition, it is the intention of the Governing Board to make official, policy level contacts with overlapping public jurisdictions, in order to make joint-use and the efficient application of taxpayers' dollars a priority of all agencies serving district boundaries. Agencies contacted should include, but not be limited to all public agencies within the District's service area, as well as the County of San Diego, public school districts, and transit agencies;

(j) that prior to the issuance of the bonds, the District shall apply and continue to enforce a prequalification of bidders procedure on all new projects set forth in Exhibit "B" so that the District can be confident that all contractors, at all times, are qualified to bid on, work on, and complete such projects;

(k) that prior to the issuance of the bonds, the District shall initiate and enforce a labor compliance program which requires that (i) all contracts contain appropriate language concerning public works; (ii) federal and state labor laws are fully disclosed to all bidders; (iii) weekly payroll records of each contractor and subcontractor be available for District review; (iv) all contractors and subcontractors comply with applicable prevailing wage laws; (v) the District may withhold contract payments if any of the other requirements have not been satisfied. Data on outreach efforts and results to attract bidders to District projects shall be reported periodically to the Citizens' Oversight Committee. The information to the Citizens' Oversight Committee shall include statistical data, such as total number of bidders per project, but shall not include confidential information about specific bids and bidders; and

(l) that in connection with the establishment of a Citizens' Oversight Committee, the Governing Board shall comply with Education Code Sections 15278 *et seq.*, and beyond the requirements set forth therein, the Governing Board shall appoint persons such that a majority of the members of the Citizens' Oversight Committee possess expertise in one or more of the following areas:

- (i) large scale construction operations;
- (ii) municipal/public finance matters;
- (iii) multiple years expertise with agency/entity budgeting (which may include public agency or public entity budgeting);
- (iv) construction related project management; and
- (v) real estate acquisition or sales.

Section 4. That the authority for ordering the election is contained in Education Code Sections 15100 *et seq.*, 15264 *et seq.*, and Government Code Section 53506.

Section 5. That the authority for the specifications of this election order is contained in Sections 5322 of the Education Code.

Section 6. That the San Diego County Registrar of Voters and the San Diego County Board of Supervisors are hereby requested to consolidate the election ordered hereby with any and all other elections to be held on June 3, 2014 within the District.

Section 7. That the Secretary of the Board is hereby directed to deliver a certified copy of this Resolution to the San Diego County Registrar of Voters no later than March 7, 2014.

Section 8. Subject to the limitations in Section 1 regarding the terms of the Bonds, any Bonds issued pursuant to Section 15264 *et seq.* of the Education Code hereto shall have a maturity not exceeding twenty-five (25) years, and Bonds issued pursuant to Section 53506 of the Government Code shall have a maturity not exceeding forty (40) years. The maximum rate of interest on any Bond shall not exceed the maximum rate allowed by Education Code Sections 15140 to 15143, as modified by Government Code Section 53531.

Section 9. That the Board requests the governing body of any such other political subdivision, or any officer otherwise authorized by law, to partially or completely consolidate such election and to further provide that the canvass of the returns of the election be made by anybody or official authorized by law to canvass such returns, and that the Board consents to such consolidation.

Section 10. Pursuant to Section 5303 of the Education Code and Section 10002 of the Elections Code, the Board of Supervisors of San Diego County is requested to permit the Registrar of Voters to render all services specified by Section 10418 of the Elections Code relating to the election, for which services the District agrees to reimburse San Diego County, such services to include the publication of a Formal Notice of School Bond Election and the mailing of the sample ballot and tax rate statement (described in Section 9401 of the Elections Code) pursuant to the terms of Section 5363 of the Education Code and Section 12112 of the Elections Code.

ADOPTED, SIGNED AND APPROVED this 18th day of February, 2014.

GOVERNING BOARD OF THE CORONADO
UNIFIED SCHOOL DISTRICT

By _____
President

Attest:

Secretary

STATE OF CALIFORNIA)
)ss
SAN DIEGO COUNTY)

I, Jeffrey Felix, do hereby certify that the foregoing is a true and correct copy of Resolution No. _____, which was duly adopted by the Governing Board of the Coronado Unified School District at the meeting thereof held on the 18th day of February, 2014, and that it was so adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

By _____
Secretary

EXHIBIT A

Protect Quality Education in Coronado Local Measure. “To provide modern classroom technology and facilities students need for college/career success, continue advanced programs in math, science and the arts, acquire, construct and repair classrooms/facilities/sites/equipment, permit smaller classes, and protect Coronado’s quality of education, shall Coronado Unified School District issue up to \$__,000,000 in bonds at legal rates, with maturities under 5 years, all bonds repaid by 9/30/__, less than \$__,000,000 outstanding at any time, independent citizen oversight, and all money staying local?”

Bonds – Yes

Bonds – No

EXHIBIT B

FULL TEXT BALLOT PROPOSITION OF THE CORONADO UNIFIED SCHOOL DISTRICT BOND MEASURE ELECTION JUNE 3, 2014

The following is the full proposition presented to the voters by the Coronado Unified School District.

Protect Quality Education in Coronado Local Measure. “To provide modern classroom technology and facilities students need for college/career success, continue advanced programs in math, science and the arts, acquire, construct and repair classrooms/facilities/sites/equipment, permit smaller classes, and protect Coronado’s quality of education, shall Coronado Unified School District issue up to \$__,000,000 in bonds at legal rates, with maturities under 5 years, all bonds repaid by 9/30/__, less than \$__,000,000 outstanding at any time, independent citizen oversight, and all money staying local?”

PROJECT LIST

The Governing Board of the Coronado Unified School District is committed to protecting the quality of education in our local schools by (i) funding advanced programs in math, science, technology and the arts, and (ii) providing facilities and equipment needed for career and technology education classes so students are prepared for college and good-paying jobs in fields like science, technology and the skilled trades. To that end, the Board evaluated the District’s urgent and critical facility needs, including safety issues, class size maintenance, computer and information technology, and prepared a Facility Master Plan which is incorporated herein in its entirety, in developing the scope of projects to be funded. The Board concluded that if these needs are not addressed now, the problems will only become more pressing and expensive to address. **Therefore, in approving this Project List, the Governing Board determines that the District must:**

- (i) Continue funding advanced programs in math, science, technology and the arts so that our students are prepared for success in college and 21st Century careers; and**
- (ii) Maintain manageable class sizes; and**
- (iii) Provide the facilities and equipment needed for career and technical education classes so students are prepared for college and good-paying jobs in fields like science, technology and the skilled trades; and**
- (iv) Keep school facilities and campuses clean and well-maintained; and**
- (v) Adhere to specific fiscal accountability safeguards such as:**
 - (a) Sacramento must be prohibited from taking any of the funds raised,**
 - (b) All expenditures must be subject to annual independent financial audits, and**
 - (c) An independent citizens’ oversight committee must be appointed to ensure that all funds are spent only as authorized.**

The Project List includes the following types of upgrades and improvements at the District schools:

School Maintenance, Renovation, Repair and Upgrade Projects

Goal and Purpose: Since providing the facilities and equipment needed for career training, advanced programs in math, science, technology, music, visual and performing arts programs, and technical education classes so students are prepared for college and good paying jobs in fields like science, technology and the skilled trades is critical, local schools will benefit from projects including:

- Repair or replace worn-out roofs, floors, plumbing, and electrical systems.
- Upgrade classrooms to keep pace with changing technology.
- Repair classrooms and school buildings.
- Provide improved, up-to-date technology infrastructure.

School Health and Safety and Energy Efficiency Projects

Goal and Purpose: Since good, safe and up-to-date schools are a wise investment to (i) help protect and improve local property values, (ii) improve the quality of education, and (iii) reduce maintenance costs, thereby returning more money to the classroom and allowing the District to retain highly qualified teachers and protect instruction in core subjects like math, science and technology, schools and school sites will benefit from a variety of health and safety projects, such as:

Student Safety

- Upgrade fire alarm systems to automatic systems, repair fire safety equipment, add sprinklers and fire safety doors to make students safe in the event of an emergency.
- Upgrade and install security systems, such as security lighting, fencing, smoke detectors, and fire alarms and sprinklers for improved student safety.
- Upgrade emergency communication systems to improve student safety.

Energy Efficiency – Returning Savings to the Classroom

- **Install energy efficient systems to save money and protect the quality of instruction in core subjects like reading, math, science and technology.**
- Improve heating, ventilation, air conditioning and lighting systems, doors and windows to increase energy efficiency to save money.

District-Wide Instructional Technology and Wiring Projects
To Provide a 21st Century Education

Goal and Purpose: To upgrade classrooms and computer systems to keep pace with technology and support raising academic standards by providing students with 21st Century technology skills and a strong background in science, math and technology:

- Upgrade instructional technology in the classroom for improved student learning.
- Provide and maintain up-to-date technology, data and communication equipment.
- Upgrade and expand wireless systems, telecommunications, and Internet and network connections, upgrade electrical wiring, data networks and broadband.
- Upgrade and replace computers, hardware and infrastructure systems, classroom and library technology and teaching equipment to enhance instruction.

* * *

The listed projects will be completed as needed. Each project is assumed to include its share of furniture, equipment, architectural, engineering, and similar planning costs, program management, staff training expenses and a customary contingency, and escalation for unforeseen design and construction costs. In addition to the listed projects stated above, the Project List also includes the payment of the costs of preparation of all facility planning, facility assessment reviews and master plans, environmental studies, construction documentation, inspection and permit fees, and temporary housing of dislocated District activities caused by bond projects. The upgrading of technology infrastructure includes, but is not limited to, servers, switches, routers, modules, smart boards, cameras, sound projection systems, wireless networks, portable interface devices, printers, upgrade voice-over-IP, phone systems, call manager and network security/firewall, and other miscellaneous equipment. The repair and improvement of school facilities includes upgrading school site parking, campus accessibility, utilities, and grounds, playground equipment, hard court surfaces, lighting, elevators, water heaters, boilers, and casework; enhance signage; install fire sensors; upgrade athletic facilities, bleachers and play fields including turf; upgrade electrical wiring; renovate and paint interior and exterior building surfaces to extend their useful life; acquire or upgrade vehicles; improve security, install safety and communication systems and equipment, window and floor coverings (including tiles and carpeting); acquire kitchen equipment; upgrade irrigation systems; make improvements and acquire furnishings and/or other electronic equipment and systems; install solar or alternative energy management systems. The Project List also includes the refinancing of any outstanding lease obligations, or the bridge loans taken to initiate voter approved projects. The allocation of bond proceeds may be affected by the District's receipt of State matching funds and the final costs of each project. In the absence of State matching funds, which the District will aggressively pursue to reduce the District's share of the costs of the projects, the District may not be able to complete some of the projects listed above. The budget for each project is an estimate and may be affected by factors beyond the District's control. Some projects throughout the District may be undertaken as joint use projects in cooperation with other local public or non-profit agencies. The final cost of each project will be determined as plans are finalized, construction bids are awarded and projects are completed. Based on the final costs of each project, certain of the projects described above may be delayed or may not be completed. Demolition of existing facilities and reconstruction of facilities scheduled for repair and upgrade may occur, if the Board determines that such an approach would be more cost-effective in creating enhanced and operationally efficient campuses.

Necessary site preparation/restoration and landscaping, may occur in connection with new construction, renovation or remodeling, or installation or removal of relocatable classrooms, including ingress and egress, removing, replacing, or installing irrigation, utility lines, trees and landscaping, redirecting fire access, and acquiring any necessary easements, licenses, or rights of way to the property.

Bond proceeds shall be expended only for the specific purposes identified herein. Proceeds of the bonds may be used to pay or reimburse the District for the cost of District staff when performing work on or necessary and incidental to the bond projects. The District shall create an account into which proceeds of the bonds shall be deposited and comply with the reporting requirements of Government Code § 53410.

LIMITS ON BONDS ISSUED: The District only shall issue bonds in series that will be repaid in-full in durations under five (5) years from their date of issuance. All of the bonds will be issued and retired by September 30, 20___. No more than ___ million of bonds will be outstanding at any one time, and the aggregate payments or principal and interest on Bonds will be no more than \$_____ within any calendar year.

FISCAL ACCOUNTABILITY: IN ACCORDANCE WITH EDUCATION CODE SECTION 15272, THE GOVERNING BOARD WILL APPOINT A CITIZENS' OVERSIGHT COMMITTEE AND CONDUCT ANNUAL INDEPENDENT AUDITS TO ASSURE THAT FUNDS ARE SPENT ONLY ON DISTRICT PROJECTS AND FOR NO OTHER PURPOSE. THE EXPENDITURE OF BOND MONEY ON THESE PROJECTS IS SUBJECT TO STRINGENT FINANCIAL ACCOUNTABILITY REQUIREMENTS. BY LAW, PERFORMANCE AND FINANCIAL AUDITS WILL BE PERFORMED ANNUALLY, AND ALL BOND EXPENDITURES WILL BE MONITORED BY AN INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE TO ENSURE THAT FUNDS ARE SPENT AS PROMISED AND SPECIFIED. THE CITIZENS' OVERSIGHT COMMITTEE MUST INCLUDE, AMONG OTHERS, REPRESENTATION OF A BONA FIDE TAXPAYERS ASSOCIATION, A BUSINESS ORGANIZATION AND A SENIOR CITIZENS ORGANIZATION. NO DISTRICT EMPLOYEES OR VENDORS ARE ALLOWED TO SERVE ON THE CITIZENS' OVERSIGHT COMMITTEE.

No Administrator Salaries: Proceeds from the sale of the bonds authorized by this proposition shall be used only for the acquisition, construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, and not for any other purpose, including teacher and school administrator salaries and other operating expenses. Bond funds shall not be temporarily transferred to the District's general fund for administrative purposes.

AGENDA – February 18, 2014

7.0 DISTRICT ORGANIZATION AND BOARD OPERATION

- 7.1 Adopt Revisions to Board Policies, Board Bylaws, Administrative Regulations, and/or Exhibits (Proposal/First Reading)

Background Information:

Periodically the Board is presented with recommended revisions to Board Policies (BP), Board Bylaws (BB), Administrative Regulations (AR), and/or Exhibits (E). The recommendations are based on changes in law, the Education Code, Government Code, and/or rewording for better understanding.

Proposal:

Recent changes in the law require adoptions, and revisions of policies and regulations. Policies are included under separate cover and are available for review at the District Office.

This report is provided to the Board for information.

JPF

AGENDA – February 18, 2014

8.0 ORGANIZATIONAL BUSINESS

DISTRICT ORGANIZATION AND BOARD OPERATION

8.1 Proposed List of Agenda Items for Future Board Meetings (Report)

Background Information:

The Board requested that a list of topics for future Board agendas be published monthly to inform the public of proposed Board reports, items that will be discussed, and items to be voted on by the Board.

Report/Information:

To assist the Board in planning, the topics listed below are tentatively scheduled for the months indicated. Dates may vary due to the availability of necessary information. The reports are in addition to regular information and action items such as personnel and business items which appear on the agenda every month.

March 4, 2014: Regular Board Meeting

- Second Interim Budget
- Annual Special Education Report
- Approve Site Strategic Plans
- Approve the 2014-15 School Calendar
- Association of Coronado Teachers (ACT) Topics for Negotiations
- Coronado Unified School District Topics for Negotiations
- Resolution Regarding Elimination of Particular Kinds of Services
- Board Policy Update – Approval

April 17, 2014: Regular Board Meeting

- Uniform Complaint Quarterly Report
- Local Board Policy Review

May 15, 2014: Regular Board Meeting

- Board Policy Update – First Reading
- Budget Update
- Coronado SAFE Annual Report
- Coronado Schools Foundation Report
- Character Education Reports from Schools

June 19, 2014: Regular Board Meeting

- Superintendent Evaluation/Goals/Contract
- Consolidated Application
- GASB 45
- Uniform Complaint Quarterly Report
- Report on School Trips
- Approve Student Services Strategic Plan
- Board Policy Update – Approval
- 2014-2015 Budget Presentation
- Capital Facilities Plan (Green Sheet)

June 26, 2014: Regular Board Meeting

- Approve the 2014-2015 Budget

Financial Impact:

There is no impact to the general fund as a result of this report.

This report is provided to the Board for information.

JPF